

ICD10 Conversion Utility

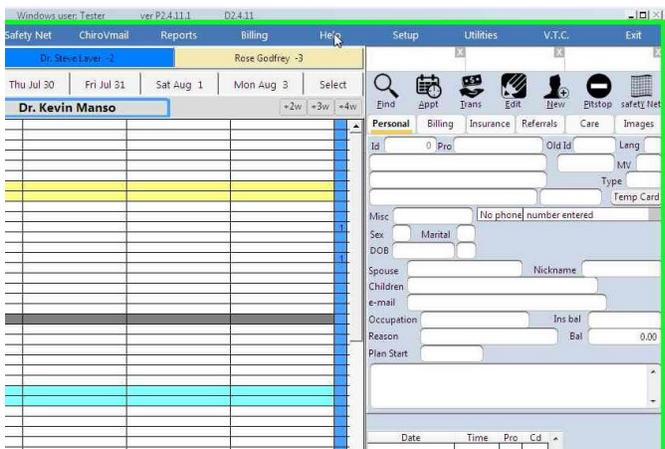
We have created a small utility to help migrate diagnosis codes from ICD9 to ICD10.

This utility will let you load a patient and see their current codes, then will show you the comparable ICD10 code. With a click of a button it will set the new ICD10 for the patient and make it effective for Oct 1st - leaving the current ICD9 until that transition date. The utility will also keep track of patients who haven't had their codes converted - allowing you to begin working on your patient list now - ahead of this transition - at your convenience.

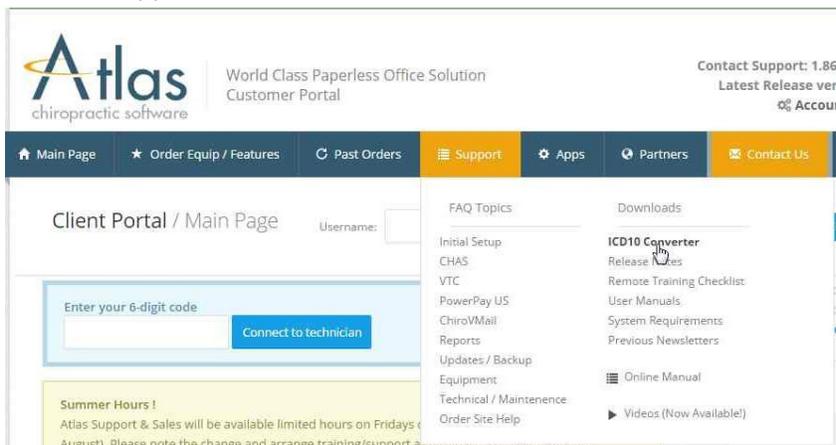
Please keep in mind - the utility shows only a comparable ICD10 code - we encourage you to review any questions with your insurance biller or a trusted online resource.

To begin, you will need to download the ICD10Convert utility.

1. Click on the HELP button (or F1 on your keyboard) in Atlas, you will be directed to our Support page.

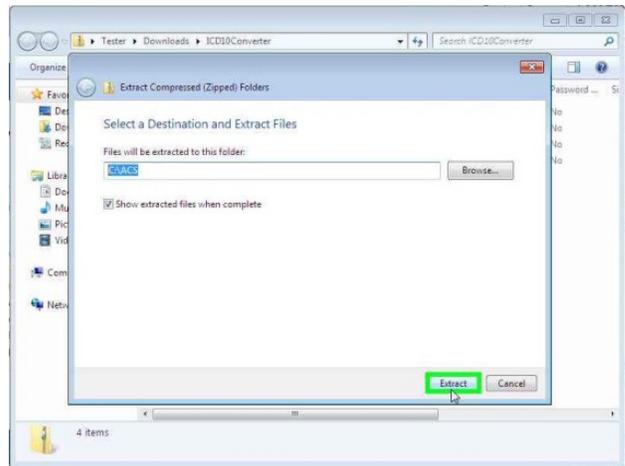
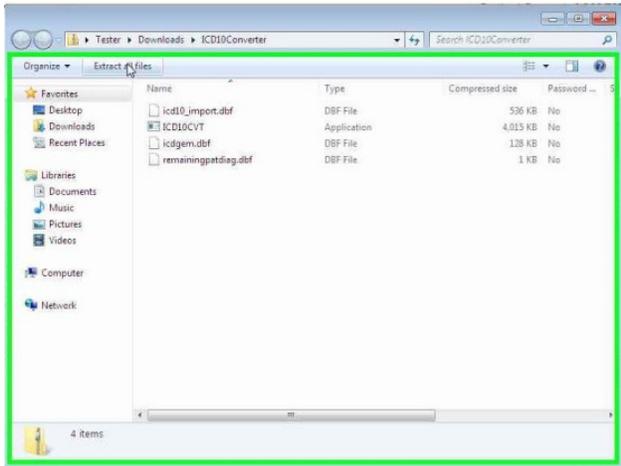


2. Click the Support link in the menu and choose ICD10 Converter in the Downloads list.

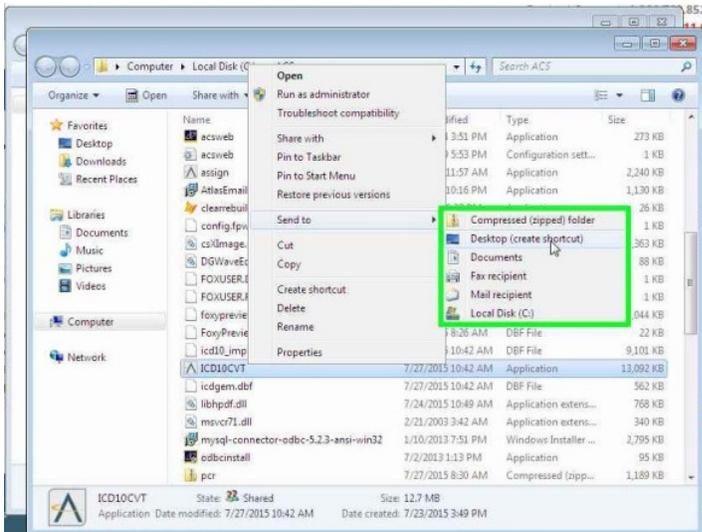


3. Save the utility onto your computer

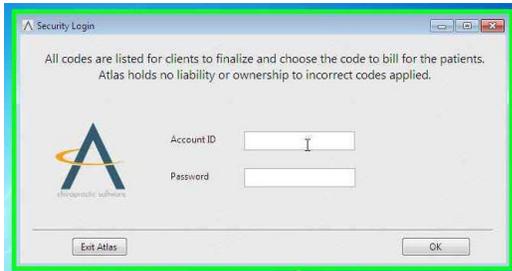
4. When the download completes, extract the files into the ACS folder on your Server (it is important to ensure the files are saved on your Server)



5. After extracting, right click on the file 'ICD10CVT.exe' and choose option 'Send to..Desktop (as shortcut)' -- this will create a shortcut on your PC to easily run the utility



6. Double click the new shortcut
7. The first launch may take a few minutes as it collects your patient information and diagnosis codes - once it's done you will be prompted to login using your Atlas credentials

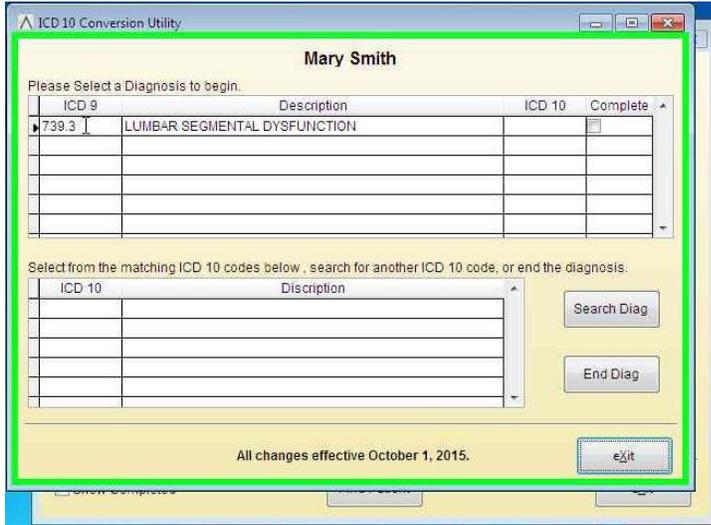


The next step is to start changing your diagnosis codes.

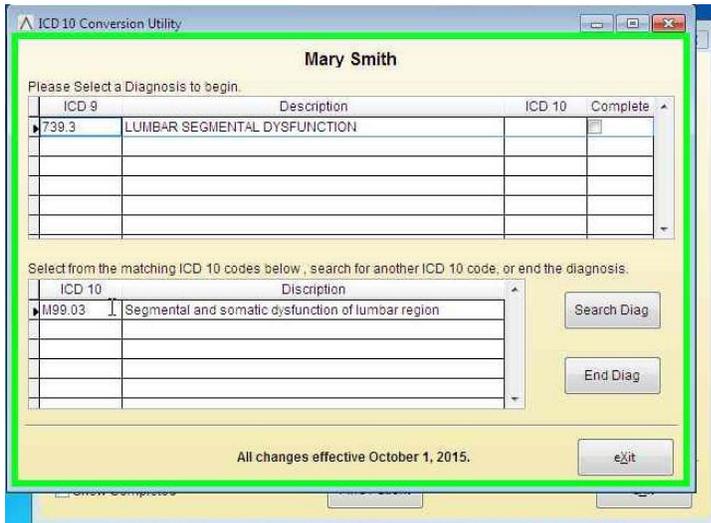
1. Choose a patient - you can do this by clicking 'Select' in the grid or using the 'Find Patient' button at the bottom of the window



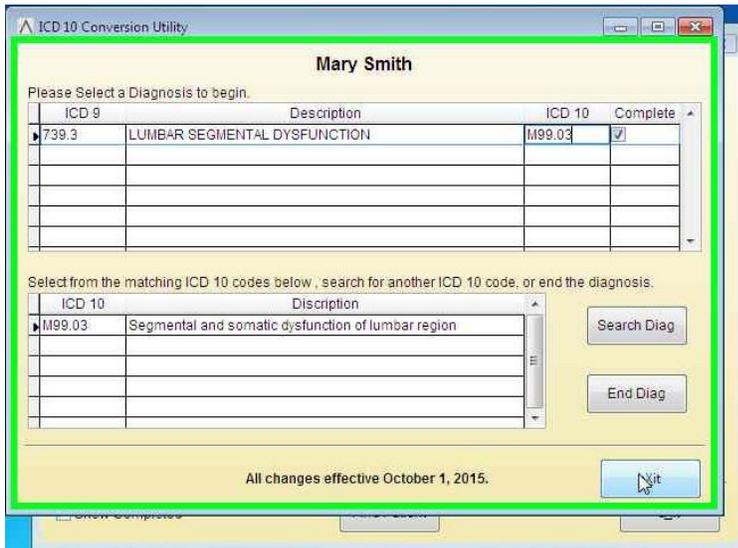
2. The patients current ICD9 diagnosis codes will display in a grid



3. Click on a DX code (in the top grid) and a comparable ICD10 code will appear in the bottom grid

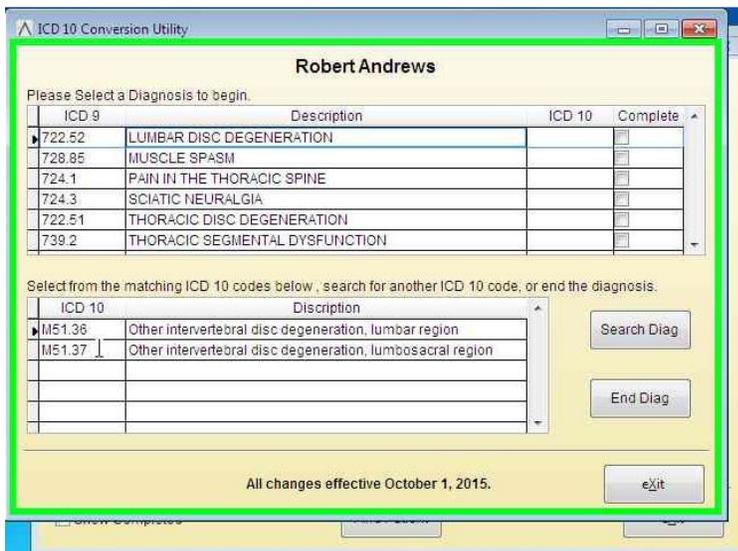


4. Select the code you want to use (there may be multiple listed) by clicking on the ICD10 code or description
Please note: if a comparable ICD10 code is not found by Atlas, you can manually enter the code by using the Search Diag button and selecting from your list of available codes
5. The updated ICD10 code will show in the top grid along with a check in the Completed box



NOTE: ICD10 codes entered with this utility will have an effective date of Oct 1. This means the ICD9 code will stay current and automatically change to the selected ICD10 code on the designated transition date. The ICD9 code will remain on the patient profile after Oct 1 (marked Finished) for reference

Also NOTE: Patients may have multiple diagnosis codes to convert (see image below) and may be presented with multiple ICD10 codes to choose from. Be sure to convert all diagnosis codes (or End Diagnosis on outdated codes). If you have questions about how to accurately determine the correct code, refer to your Insurance Billing person or trusted online resource.



Some of your codes may have no corresponding ICD10 code or Atlas may be unable to determine a match from the information entered. You can manually select the ICD10 code from the Search Diag button. You can also enter ICD10 codes not included in Atlas under Setup > Diagnosis Codes.

